

**Supplementary Benefit Trust Fund**  
**'GRADUATE DEGREE' EDUCATIONAL BURSARY**



16214 - 118 Avenue - Edmonton, Alberta T5V 1M6  
 Phone: 780.452.7080 Fax: 780.452.1291  
 www.local488.ca

UA LOCAL UNION 488

• INCOMPLETE APPLICATIONS WILL BE DELAYED - PLEASE PRINT CLEARLY • • •

<b>SPONSORING MEMBER</b>	NAME		SIN	
	ADDRESS			
	CITY	PROVINCE	POSTAL CODE	
	HOME PH. # (      )		CELL PH. # (      )	
	IS THE APPLICANT YOUR DEPENDENT AS STIPULATED BY THE INCOME TAX ACT OF CANADA?			YES <input type="checkbox"/> NO <input type="checkbox"/>
	IS THE APPLICANT A RECOGNIZED DEPENDENT UNDER THE HEALTH & WELFARE PLAN WITH EDMONTON PIPE INDUSTRY?			YES <input type="checkbox"/> NO <input type="checkbox"/>
	HAVE YOU CONTRIBUTED A MINIMUM OF 300 HUNDRED HOURS TO THE SBT FUND WITHIN 24 MONTHS OF THE DATE OF THIS APPLICATION? <small>If 'NO' - please attach a letter explaining why</small>			YES <input type="checkbox"/> NO <input type="checkbox"/>

X \_\_\_\_\_

Member's Signature

\_\_\_\_\_ Date

<b>STUDENT</b>	NAME		SIN
	ADDRESS		
	CITY	PROVINCE	POSTAL CODE
	HOME PH. # (      )		CELL PH. # (      )
<b>YEAR COMPLETED &amp; ARE APPLYING FOR</b>	BIRTH DATE		GENDER      MALE <input type="checkbox"/> FEMALE <input type="checkbox"/>
	NAME OF UNIVERSITY		
	FACULTY/PROGRAM		STUDENT NUMBER
	SCHOOL START DATE FOR YEAR <small>month      year</small>		SCHOOL END DATE FOR YEAR <small>month      year</small>
	YEAR OF PROGRAM ATTENDED      1st <input type="checkbox"/> 2nd <input type="checkbox"/>		LENGTH OF PROGRAM      1yr <input type="checkbox"/> 2yr's <input type="checkbox"/> MAXIMUM 2 Years!
	DID YOU OBTAIN A PASSING GRADE AND COMPLETE THE YEAR? YES <input type="checkbox"/> NO <input type="checkbox"/> If 'NO' - please attach a letter explaining why		

X \_\_\_\_\_

Student's Signature

\_\_\_\_\_ Date

<b>OFFICE USE ONLY</b>	MEMBER'S DUES PAID TO		DATE OF GOOD STANDING			
	APPLICATION APPROVED    YES <input type="checkbox"/> NO <input type="checkbox"/> REASON APPLICATION WAS DENIED					
	FALL	\$	WINTER	\$	TOTAL TUITION PAID	\$
	SPRING	\$	SUMMER	\$	CALCULATION	\$
	ENDS ENTITLEMENT    YES <input type="checkbox"/> NO <input type="checkbox"/>		MAXIMUM AMOUNT    YES <input type="checkbox"/> NO <input type="checkbox"/>		APPROVED AMOUNT	\$

Date Received

Date Approved

[ SECTION 1 ]  
BURSARIES

By-Laws and Working Rules  
Members Benefits

~ Second Degree Bursaries effective December 2003 ~

Bursaries will be made available to Journeyman and Apprentice Members of the Local Union or their dependent children providing:

The claimants for Advanced Education Bursaries are in full time attendance at any accredited Post Secondary Education Facility. Full time means full time as defined by the accredited facility.

All claims must be made within twenty-four (24) months of registration.

The claimant must successfully complete the semester or term year attended.

JOURNEYMAN MEMBERS: In order to qualify must be members in good standing of the Local Union for a period not less than one (1) year from the date of application.

APPRENTICE MEMBERS: In order to qualify, must...

- (i) Have completed the second year of their apprenticeship program.
- (ii) Be a member in good standing of the Local Union for one (1) year.
- (iii) Have satisfied the Trustees that neither the apprenticeship contract nor the post secondary program is in jeopardy of default.

SCHEDULE OF PAYMENT: The value of bursary maximums will be established as follows:

- (i) University Post 'Second Degree' programs - \$2000.00 per term year. [\$3000.00 maximum amount - effective 05/2004]

BURSARIES OUTSIDE ALBERTA: Bursaries for attendance at accredited post secondary facilities outside the Province of Alberta will be reimbursed to the maximum outlined in Clause 1.08 - Schedule of Payment.

APPLICATIONS: All applications must be made on authorized forms provided for by the Trustees and must:

- (i) Be addressed to the Local Union 488 Supplementary Benefit Trust Fund c/o the Local Union Office.
- (ii) Be accompanied by a duplicate copy of the claimants birth certificate, official transcripts of term year marks, proof of completion and duplicate receipt(s) for tuition fees. [NOTE: receipts are no longer accepted - must submit 'Confirmation of Tuition' Expense Form - effective 05/2004]

The Supplementary Benefit Trust Fund will only reimburse up to completion of **ONE** (1) Post Secondary Educational Program.

No member shall be eligible for Supplementary Benefit Trust Fund benefits unless that member has had a minimum of three hundred (300) hours of contributions remitted on his/her behalf by a contributory employer within twenty-four (24) months of the date of application to the Supplementary Benefit Trust Plan.

**YOUR CHECK LIST**

Did you remember to submit the following documents with your application?

Official Transcripts

Confirmation of Tuition Expense Form   
to be completed by the school attended - MUST HAVE!

Birth Certificate   
photocopy

T4A's are issued for all bursary awards - please notify the office when you have a change of mailing address - your notification will assist us in keeping our records current. Thank you.