

Courses needed to be Work Ready Work Force (WRWF)

Construction:

1. CSTS – 09
2. OSSA Basic Safety Orientation (BSO) or OSSA Regional Orientation
3. OSSA Fall Protection
4. OSSA Elevated Work Platform (EWP) (you **must** have a current fall protection certificate to take EWP)

Maintenance - If you are working maintenance, you must have all of the above as well as the following:

5. OSSA Confined Space
6. **Fit Test** – not done at the hall, please call **(587) 340-3849** to register. 7028 56 Ave, Roper Industrial Park, Edmonton

### **Instructions to register online**

To register for the courses please go to the following link

<http://www.bistrainer.com/index.cfm?action=classroom.home&company=331>

Click on the course you wish to register for, if the course is available you will see a button that says “Register” if there is no availability you will see a button that says “Wait list”

- Click on “Register”
- Click “Create Account” if you currently do not have an account with Bis-Trainer. (Please note that this is not your Local 488 account)
- Type in all your information that has a \* beside it

Your user name and password will be shown

- “Click her to continue”
- Click on “Your Name” (example John Smith)
- Click “Ok”

On the right hand, side of the calendar you will see a box with “My Courses” any courses you are registered for will appear in this box.

An email will be sent to you with the details about your course.

- Click “Log Out:

\*Please note we do have a 72-hour cancelation police, if you do not give us 72 hours’ notice there is a \$50.00 no show fee.

## **OSSA COURSES**

All four classes start at 7:45 am. A student cannot miss more than 15 minutes of the class at any time throughout the day in order to receive certificate.

The exam for each course is closed book. A student must receive a minimum of 80% on the written exam to successfully complete training. Translating/translators are not allowed.

\*For UA Local 488 members charges may apply to take any of the following courses, please contact Stacey to find out. (780) 482-9521

Note: If you are a Travel Card (a member of another local that is not 488), permit or non-member there will be a cost to take each course.

Cost for Travel Cards & Permits: Fall Protection \$125, Confined Space \$125, EWP \$125, BSO \$150.

Cost for Non-Members: Fall Protection \$170, Confined Space \$170, EWP \$180, BSO \$150.

**FIT TEST** – Please contact CICT at (587) 340-3849 to book your appointment charges may apply

### **FALL PROTECTION**

Every student must come to the beginning of class with:

1. Valid photo identification
2. Current and valid UA member card
3. Participants will be suspended in a tripod for the practical portion

### **CONFINED SPACE ENTRY AND MONITOR**

Every student must come to the beginning of class with:

4. Valid photo identification
5. Current and valid UA member card

### **EWP (ELEVATED WORK PLATFORM)**

Every student must come to the beginning of class with:

1. Valid photo identification
2. Current and valid UA member card
3. Valid Fall Protection certificate
4. Basic PPE (steel toes, hard hat, gloves, eyewear and outside clothing)

### **BSO (BASIC SAFETY ORIENTATION)**

Every student must come to the beginning of class with:

1. Valid photo identification
2. Current and valid UA member card

The following courses are need to be Work Ready Work Force (WRWF)

A Work Ready Work Force (WRWF) refers to employees being safety certified to certain standard courses at the time of dispatch. This has been an industry issue for a number of years and most other Building Trades Unions already adhere to a WRWF and all will soon be enforcing mandatory safety certifications as competitiveness dictates its necessity. A letter of Understanding expressing our commitment to a WRWF was included with the 2015-2019 ICI Collective Agreement and ratified by the membership.

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Maintenance - If you are working maintenance, you must have all of the above as well as the following:

1. OSSA Confined Space
2. Fit Test

Should certifications expire **within sixty (60) days of dispatch**, it shall be the employee's responsibility to re-certify the above noted courses.

Should certifications require renewal, for any reason, **subsequent to sixty (60) days of dispatch**, such renewals shall be at the employer's expense and shall be deemed to be done during working hours.

All courses/certifications not specifically addressed in this memorandum shall be the responsibility of the employer and the employee will be paid for the time required to become certified.

**FOR LOCAL 488 MEMBERS ONLY:** Those members requiring certification or re-certification while unemployed or who have been employed for less than sixty (60) days;

1. The member will be required to re-certify on their own time
2. The cost of the course to re-certify will be paid by the JATC (Education Department)
3. A list of recognized provides will be available from the JATC
4. A database to manage trade and safety certificates has been developed and is being managed by the staff at the Alberta Pipe Trades College. Many members it can be managed for them. As this program goes live, you will become aware of the convenience this database will be afford you the member.



**UNITED ASSOCIATION**  
of Journeymen and Apprentices of the  
Plumbing and Pipe Fitting Industry of the  
United States and Canada  
LOCAL UNION 488 — Edmonton  
16214 - 118 Avenue, Edmonton, Alberta T5V 1M6  
Telephone (780) 452-7080 Fax (780) 452-1291



### NOTICE TO ALL UA LOCALS

#### EFFECTIVE JANUARY 1, 2017:

In order to be dispatched, individuals must possess the following safety certificates which must be valid for a minimum of sixty (60) calendar days from date of dispatch:

- A) For Construction
  - 1) CSTS 2009
  - 2) BSO
  - 3) OSSA Elevated Work Platform
  - 4) OSSA Fall Protection
  
- B) For Maintenance
  - 1) All courses in A above
  - 2) OSSA Confined Space
  - 3) Fit Tested (for masks)

It shall be the **employee's responsibility** to ensure they are compliant with the above noted requirements. Should any certifications expire subsequent to sixty days (60) from dispatch, such certifications will be renewed at the employer's expense and the employee will be compensated for their time by the employer.

Fraternally,

Larry Matychuk  
Business Manager  
UA Local 488

Affiliated with A.F.L. C.I.O., Building and Construction Trades Department, Metal Trades Department, Union Label Trades Department, C.I.C.



COMPOSED OF JOURNEYMEN AND APPRENTICES WHO HAVE JURISDICTION OVER EVERY BRANCH OF THE PLUMBING AND PIPE FITTING INDUSTRY